TO: THE BOARD OF DIRECTORS

FROM: THE GENERAL MANAGER

SUBJECT: 2016 BUDGET

SUMMARY OF 2016 BUDGET

OPERATING REVENUES	52,224,884.00
OPERATING EXPENSES	29,103,779.00
MAINTENANCE EXPENSES	3,668,317.00
CAPITAL EXPENDITURES	7,600,000.00
DEBT SERVICE	9,873,233.00
FUND RESERVE	1,566,746,52
TOTAL	51,812,075.52

BUDGET APPROPRIATION SUMMARY FOR CY 2016

OPER	AATION EXPENSES:	MONTHLY	ANNUALLY
703	Purchased Water	324,000	3,888,000
724	Pumping Labor and Expense	128,445	1,541,345
726	Fuel/Power Purchased for Pumping	600,000	7,200,000
744	Chemicals and Filtering	22,000	264,000
803	Customer Records and collection Expense	18,602	223,223
820	Administrative General Salaries	273,576	3,282,906
821	Overtime and Holiday Pay	120,000	1,440,000
822	GSIS/Pag-ibig Expenses	92,217	1,106,603
823	Phil Health Expenses	10,000	120,000
824	Employees Pension and Benefits	457,869	5,494,422
825	Professional Fees	34,667	416,000
827	Travel and Per Diems	9,000	108,000
828	Representation & Entertainment Expenses	22,000	264,000
829	Insurance Expenses	7,000	84,000
830	Öffice Supplies	28,192	338,300
831	Communications	9,000	108,000
833	Training Expenses	11,000	132,000
834	Taxes and Licenses	38,000	456,000
835	Office Light and Power	14,000	168,000
836	Donations and Contributions	5,000	60,000
837	Franchise Regulatory & Requirement Expenses	64,749	776,990
838	Directors Per Diems and Renumerations	50,166	601,990
839	Advertisement and Promotions	2,500	30,000
840	Fuel, Oil and Lubricants	40,000	480,000
843	Miscellaneous General & Administrative Expense	43,333	520,000
0-10	Miscellarieous Gerieral & Administrative Expense	40,000	
	TOTAL	2,425,315	29,103,779
MAIN	TENANCE EXPENSESS:		
732	Maintenance of Pumping Equipment	10,000	120,000
761	Maintenance of Structures and Improvements	25,000	300,000
762	Maintenance of Reservoir and Tanks	5,000	60,000
763	Maintenance of Transmission and Distribution Mains	208,693	2,504,317
765	Maintenance of Services	40,000	480,000
850	Maintenance of General Plant	17,000	204,000
	TOTAL	305,693	3,668,317
	DEPRECIATION	300,000	3,600,000
	INTEREST ON LONG TERM DEBT	174,827	2,097,920
	OTHER INTEREST CHARGES	17,000	204,000

I. SCHEDULE OF APPROVED WATER RATES

		Minimum	Minimum Commodity Charge			
Classification	Size	Charge	11-20	21-30	31-40	Over 40
	1/2	199.00	21.65	23.75	26.25	29.60
Residential	3/ 4	318.40	21.65	23.75	26.25	29.60
· · · · · · · · · · · · · · · · · · ·	1	636.80	21.65	23.75	26.25	29.60
Commercial/Industrial	1/2	398.00	43.30	47.50	52.50	59.20
Commercial A	1/2	348.25	37.85	41.55	45.90	51.80
Commercial B	1/2	298.50	32.45	35.60	39.35	44.40
Commercial C	1/2	248.75	27.05	29.65	32.80	37.00

- II. Increase in service connections is 50 consumers per month or a total of 600. Increase in service connection is due to expansion at Barangays Ligue, Alingan, Malimpec and Wawa.
- III. On time paid collection is set at 80% and collection efficiency at 96%
- IV. The Operating Revenues are projected at Fifty Two Million Two Hundred Twenty Four Thousand Eight Hundred Eighty Four Pesos. (Php52,224,884.00). The projection of revenues are based on average consumption of consumers at 22 cu.m./month.
- V. The Basic Salaries of employees are set at 15% increase.
- VI. The operation and maintenance expenses are budgeted at Twenty Nine Million One Hundred Three Thousand Seven Hundred Seventy Nine Pesos (P29,103,779.00) and Three Million Six Hundred Sixty Eight Thousand Three Hundred Seventeen Pesos (Php 3,668,317.00) respectively. These expenses are for salaries of employees, power consumption for pumping, employees benefits and allowances, directors per diems, monthly contribution for GSIS,PHILHEALTH, PAG-IBIG premiums, payment to BIR chemicals for chlorination of water, overtime payment for employees, for professional services, for travel expenses,for representation expenses,for insurance of properties and bonded employees, for buying office supplies, for communications,for training expenses, for donations and contributions, for advertising, expenses, other miscellaneous expenses and maintenance of pumping equipment, structures and improvements, reservoir and tanks,transmission and distribution mains, services and general plant and purchase of bulk water.
- VII. The appropriated amount for Capital Expenditure amounting to Seven Million Six Hundred Thousand Pesos (Php7,600,000.00) is for Construction of Well in Brgy. Tamaro, Brgy. Nalsian Norte, Bldng. Renovation, Construction of Reservoir in Brgy. Tampog 100 cu.m. and Purchase of tricycle & Toyota Innova.
- VIII. Fund reserve is set at 3% of Operating Revenues.



I. Production Budget

<u>Month</u>	No. of Service Conn.	Billed (Cu.M.)	Production(Cu.M.)
January	6950	152,350	190,438
February	7000	153,450	191,813
March	7050	154,550	193,188
April	7100	155,650	194,563
May	7150	156,750	195,938
June	7200	157,850	197,313
July	7250	158,950	198,688
August	7300	160,050	200,063
September	7350	161,150	201,438
October	7400	162,250	202,813
November	7450	163,350	204,188
December	7500	164,450	205,563

II. Projected Billings

<u>Fotal</u> 040,322 069,494
069,494
•
200 000
098,666
127,838
157,010
18 6 ,182
215,354
244,526
273,698
302,870
332,042
361,214
409,216
409,216

III. Projected Collections

<u>Month</u>	No. of Service Conn.	Current Bill	Arrears	<u>Total</u>
January	6950	3,729,528	233,096	3,962,624
February	7000	3,756,456	234,779	3,991,235
March	7050	3,783,384	236,462	4,019,846
April	7100	3,810,312	238,145	4,048,457
May	7150	3,837,240	239,828	4,077,068
June	7200	3,864,168	241,511	4,105,679
July	7250	3,891,096	243,194	4,134,290
August	7300	3,918,024	244,877	4,162,901
September	7350	3,944,952	246,560	4,191,512
October	7400	3,971,880	248,243	4,220,123
November	7450	3,998,808	249,926	4,248,734
December	7500	4,025,736	251,609	4,277,345
		46,531,584	2,908,224	49,439,808
	Total			49,439,808

Assumptions:

Average connections per month is 50.

Accounted water is 80%

Penalty charges is 4% of monthly billings.

Collection Efficiency is 96%

Collection of Arrears is 6% of Water Sales
Average consumption per consumer is 22 cu.m.

VI. Payroll

POSITION	SALA	N R Y
	MONTHLY	ANNUALLY
1 General Manager C	67,466	877,058
2 Cashier B	27,303	354,939
3 Sr. Accounting Processor A	22,931	298,103
4 Property/Supply Assistant A	19,401	252,213
5 Cashiering Assistant	17,171	223,223
6 Storkeeper C	14,859	193,167
7 Accounting Processor B	14,859	193,167
8 Driver	12,858	167,154
9 Administration Services Aide	12,858	167,154
10 Administration Services Aide	12,858	167,154
11 Utility Worker B	10,350	134,550
12 Utilities Customer Service Assistant C	17,171	223,223
13 Water Resources Facilities Operator A	17,171	223,223
14 Water Resources Facilities Operator A	17,171	223,223
15 Water Resources Facilities Operator B	15,931	207,103
16 Water Resources Facilities Operator B	14,859	193,167
17 Water Resources Facilities Tender B	12,858	167,154
18 Water Resources Facilities Tender B	12,858	167,154
19 Water Resources Facilities Tender B	12,858	167,154
20 Instrument Technician B	14,859	193,167
21 Water Sewerage Foreman	26,765	347,945
22 Sr. Water Sewerage Maintenance Man A	23,161	301,093
23 Water Sewerage Maintenance Man A	17,171	223,223
24 Water Sewerage Maintenance Man A	17,171	223,223
25 Water Sewerage Maintenance Man B	14,859	193,167
26 Water Sewerage Maintenance Man B	14,859	193,167
27 Water Sewerage Maintenance Man C	12,858	167,154
28 Water Sewerage Maintenance Man C	12,858	167,154
29 Engineering Aide	14,859	193,167
30 Job Orders	7,084	92,092
31 Job Orders	7,084	92,092
32 Job Orders	7,084	92,092
33 Job Orders	7,084	92,092
34 Job Orders	7,084	92,092
		9

Note:

Salaries include 13th month pay. and set to 15% Increase

/. CAPITAL EXPENDITURES

SRAND TOTAL

12,591,899

12,901,447

13,210,995

13,520,543

	O. _	.				
	1	Construction	of Well in Brgy.	Tamaro		1,800,000
	2		of Well in Brgy.			1,900,000
	3	Construction	of Reservoir in E	Brgy. Tampog 10	0 cu.m.	d.
		and expansio	n in Brgy. Wawa	and Ligue		1,500,000
	4	Purchase of s	ervice vehicle	***		800,000
			ck up (3 year ins	•		
			pick up from LW		Section 19	
				ane from Local S	Source (installment)	
			otorized tricycle			4 000 000
	5	Purchase of 1	generator set (i	nstallment)		1,600,000
			and the second second			7,600,000
I. DEBT SERVICE						
1. DEDI CERVICE	1	Current LWU	Aloan			4,233,057
1	•					1,200,007
		Month	Interest	Principal	Total Amount	
ė		January	125,279.00	228,045.00	353,324.00	
		February	124,044.00	229,177.00	3 53,221. 00	
		March	122,798.00	230,319.00	353,117.00	
		April	121,544.00	231,470.00	353,014.00	
		May	120,285.00	232,625.00	352,910.00	
		June	119,016.00	233,790.00	352,806.00	
		July	117,741.00	234,962.00	352,703.00	
		August	116,455.00	236,144.00	352,599.00	
		September	115,163.00	237,333.00	352,496.00	
		October	113,863.00	238,529.00	352,392.00	
		November	112,553.00	239,735.00	352,288.00	
		December	111,237.00	240,949.81	352,186.81	
		Total	1,419,978.00	2,813,078.81	4,233,056.81	
	2	ARG Hydro S	pecialist, Inc.			2,640,176
	3	Key Systems/	Strongbiz/JB Sa	cchi		3,000,000
					•	9,873,233
l <u></u>						0,070,200
/III. REVENUE BUDGE	: I					
		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTAL
Vater Sales discellaneous Service		11,738,925	11,991,375	12,243,825	12,496,275	48,470,400
Revenues		180,000	190,000	200,000	210,000	780,000
Penalty		469,557	479,655	489,753	499,851	1,938,816
Sub-Total		12,388,482	12,661,030	12,933,578	13,206,126	51,189,216
Miscellaneous Non -						
Operating Revenues		187,500	222,500	257,500	292,500	960,000
nterest Revenues		15,917	17,917	19,917	21,917	75,668
Sub - Total		203,417	240,417	277,417	314,417	1,035,668
		•-	ı			



52,224,884

PROPOSED SALARY SCALE FOR 2016

-	
NAME	POSITION
FRANCIS J. FERNANDEZ	General Manager C
HEDERMA B. JUSTO	Cashier B
DONNABEL G. JUNIO	Sr. Accounting Processor A
VICENTE JOSE J. JUSTO	Property/Supply Assistant A
RANA VERA B. MARLANG	Cashiering Assistant
LEOPOLDO B. GABRIEL, JR.	Storekeeper C
ROSE MARIE P. ROLDAN	Accounting Processor B
REYNALD D. DAQUIGAN	Driver
RICARDO R. BUENAVENTURA	Administration Services Aide
JULIE ANNE T. ROLDAN	Administration Services Aide
JERSON B. MENESES	Utility Worker B
LOVELY S. DAYRIT	Utilities Customer Service Assistant C
ARDEL B. PAA	Water Resources Facilities Operator A
JULIUS A. CAYABYAB	Water Resources Facilities Operator A
FELIX S. MARTINEZ, JR.	Water Resources Facilities Operator B
ASTERIO C. JUNIO	Water Resources Facilities Operator B
ACE L. MARTINEZ	Water Resources Facilities Tender B
ROMULO D. FERRER, JR.	Water Resources Facilities Tender B
JAKE G. MAYCON	Water Resources Facilities Tender B
JUAN D. PAGSOLINGAN	Instrument Technician B
FLORENTINO L. FERRER	Water Sewerage Maintenance Foreman
BALTAZAR L. FERRER	Sr. Water Sewerage Maintenance Man A
ALLEN M. JUNIO	Water Sewerage Maintenance Man A
URBANO Z. ROMERO, JR.	Water Sewerage Maintenance Man A
DANILO G. JUNIO	Water Sewerage Maintenance Man B
FLORO L. PANZUELO	Water Sewerage Maintenance Man B
CHRISTIAN A. ESLABRA	Water Sewerage Maintenance Man C
RALF VINCENT G. ROLDAN	Water Sewerage Maintenance Man C
JUVENAL R. MENDOZA	Engineering Aide A
	Job Orders
	Joh Ordoro

Present Salary	Salary	Increase	Salary Grade	<u>Step</u>
58,666	67,466	8,800	26	2
23,742	27,303	3,561	14	4
19,940	22,931	2,991	12	1
16,870	19,401	2,531	9	6
14,931	17,171	2,240	. 8	1
12,921	14,859	1,938	6	1
12,921	14,859	1,938	6	1
11,181	12,858	1,677	4	1
11,181	12,858	1,677	4	1
11,181	12,858	1,677	4	1
9,000	10,350	1,350	1	1
14,931	17,171	2,240	8	1
14,931	17,171	2,240	8	1
14,931	17,171	2,240	8	1
13,853	15,931	2,078	6	8
12,921	14,859	1,938	6	1
11,181	12,858	1,677	4	1
11,181	12,858	1,677	4	1
11,181	12,858	1,677	4	1
12,921	14,859	1,938	6	1
23,274	26,765	3,491	14	2
20,140	23,161	3,021	,12	2
14,931	17,171	2,240	8	1
14,931	17,171	2,240	8	1
12,921	14,859	1,938	6	1
12,921	14,859	1,938	6	1
11,181	12,858	1,677	4	1
11,181	12,858	1,677	4	1
12,921	14,859	1,938	6	1
6,160	7,084	924		
6,160	7,084	924		
6,160	7,084	924		
6,160	7,084	924		
6,160	7,084	924		

INCOME STATEMENT

For the Year 2016

2,383,801

	1st Quarter	2nd Quarter
Operating Revenues	12,591,899	12,901,447
Operation Expense	7,275,945	7,275,945
Maintenance Expense	917,079	917,079
Depreciation Depreciation	750,000	800,000
Total Operating Expenses	8,943,024	8,993,024
Other Operating Income		
Miscellaneous Non-Operating Revenues	187,500	222,500
Interest Revenues	15,917	17,917
Total	203,417	240,417
Interest on Long Term Debt		
LWUA Loans	354,995	354,995
ARG Hydro Specialist, Inc.	660,044	660,044
Other Suppliers	750,000	750,000
Total	1,410,044	1,765,039
Net Other Income/Loss	(1,206,627)	(1,524,622) -

Net Income/Loss

2,442,248

3rd Quarter		4th Quarter		TOTAL
13,210,995		13,520,543		52,224,884
7,275,945 917,079 850,000		7,275,945 917,079 900,000		29,103,780 3,668,317 3,600,000
9,043,024		9,093,024		36,372,097
257,500 19,917 277,417		292,500 21,917 314,417		960,000 75,668 1,035,668
354,995 660,044 750,000		354,995 660,044 750,000		1,419,978 2,640,176 3,000,000
1,765,039 (1,487,622)	-	1,765,039 (1,450,622)	-	7,060,154 (6,024,486)
2,680,349		2,976,897		9,828,301

CASH

		1st Quarter
CASH RECEIPTS		11,973,704
OTHER RECEIPTS		378,917
TOTAL	k:	12,352,621
	. App.	
DISBURSEMENTS	•	
Salaries	\$	1,600,893
Power Cost		1,800,000
Chemicals	*	66,000
Other O & M Expenses		3,513,631
Sub total		6,980,524
DEBT SERVICE		
Current LWUA Loan		1,059,662
ARG Hydro Specialist, Inc.		660,044
Suppliers		750,000
Sub Total		2,469,706
OADEV.		1 200 500
CAPEX		1,392,500
FUND RESERVE		391,687
Sub Total		1,784,187
GRAND TOTAL		11,234,417
CASH INFLOW (OUTFLOW)		1,118,204
CASH BALANCE Beginning		780,000
CASH BALANCE END		1,898,204

FLOW STATEMENT

For the Year 2016

2nd Quarter	3rd Quarter	4th Quarter	TOTAL
Zild Quarter	ord Quarter	Till Quality	TOTAL
12,231,203	12,488,702	12,746,201	49,439,808
428,917	478,917	528,917	1,815,668
12,660,120	12,967,619	13,275,118	51,255,476
1,650,893	1,700,893	1,750,893	6,703,572
1,800,000	1,800,000	1,800,000	7,200,000
66,000	66,000	66,000	264,000
3,563,631	3,613,631	3,663,631	18,604,524
7,080,524	7,180,524	7,280,524	32,772,096
	Δ.		
1,058,730	1,057,798	1,056,867	4,233,057
660,044	660,044	660,044	2,640,176
750,000	750,000	<u>750,000</u>	3,000,000
2,468,774	2,467,842	2,466,911	9,873,233
1,422,500	1,452,500	1,482,500	7,600,000
391,687	391,687	391,687	1,566,74 <u>7</u>
1,814,187	1,844,187_	1,874,187	9,166,747
11,363,485	11,492,553	11,621,621	51,812,075
			**
1,296,635	1,475,066	1,653,496	(556,599)
830,000	861,137	911,137	3,382,274
2,126,635	2,336,203	119,912	2,825,675

Account Number	703	-					
Account Name	Purchased Water						
Appropriated Last Year	Expended Last Year	Expended 1st Nine Months	Anticipated Expenditures For 2015	2015 Appropriation	2016 Appropriation	Increase (Decrease)	% of Increase (Decrease)
4,320,000.00	3,945,098.00	2,795,328.00	3,727,104.00	5,760,000.00	3,888,000.00	(1,872,000.00)	-48%
Justification:							
	45,000 cu.m. X P7.2	2/cu.m 	P324,000.00 x_12 mos.				
		÷.	P3,888,000.00	Annually			ii.
		;					
						ĩ	
Prepared by:		Rec	ommending Approval:		A	pproved:	

DONNABEL O JUNIO

FRANCIS J. FERNANDEZ

General Manager

ATTY. JOSE J. PACIA

Chairman - Board of Directors
Board Res. No. _____

Account Number 724 **Account Name** Pumping Labor & Expense

Appropriated Last Year	Expended Last Year	Expended 1st Nine Months	Anticipated Expenditures For 2015	2015 Appropriation	2016 Appropriation	Increase (Decrease)	% of Increase (Decrease)
1,353,417.00	973,031.50	947,617.10	1,263,489.47	1,474,317.00	1,541,345.00	67,028.00	4%
stification:							
	Salaries (set at 15% inc	rease)					
	WRF Operator A	**************************************	17,171				
	WRF Operator A		17,171				
	WRF Operator B		15,931				
	WRF Operator B		14,859				
	WRF Tender B		12,858	2/			
	WRF Tender B		12,858				
	WRF Tender B		12,858				
	Instrument Technicia	n B	14,859	40 "	4 400 700		
		* :	118,565	x 12 months =	1,422,780		
В.	13th Month Pay				118,565		•
	•			•	1,541,345	Annually	ſ
					128,445	Monthly	

Prepared by:

Sr. Acctd (Processor A

Recommending Approval:

FRANCIS J. FERNANDEZ General Manager

Approved:

ATTY. JOSE J. PACIA Chairman - Board of Directors Board Res. No.

	726 Fuel/Power Purchased t	for Pumping					
Appropriated Last Year	Expended Last Year	Expended 1st Nine Months	Anticipated Expenditures For 2015	2015 Appropriation	2016 Appropriation	Increase (Decrease)	% of Increase (Decrease)
7,800,000.00	7,720,699.03	5,307,382.17	7,076,509.56	9,360,000.00	7,200,000.00	(2,160,000.00)	-30%
		60,000 kwh @ P9.00/kwł Diesel Fuel	1 -	540,000.00 60,000.00 600,000.00	Monthly		
			- -	x 12 mos. 7,200,000.00	Annually		
	•						

Prepared by:

Recommending Approval:

FRANCIS J. FERNANDEZ General Manager

Approved:

Chairman - Board of Directors
Roard Res. No.

Accour	ìt	N	lumber	
_		_	-	

744

Account Name

Chemicals and Filtering

Appropriated Last Year	Expended Last Year	Expended 1st Nine Months	Anticipated Expenditures For 2015	2015 Appropriation	2016 Appropriation	Increase (Decrease)	% of Increase (Decrease)
108,000.00	162,090.00	248,500.00	331,333.33	186,000.00	264,000.00	78,000.00	42%

Justification:

P22,000.00 x 12 months =

P264,000.00

Prepared by:

DONNABER & JUNIO Sr. Accig. Frocessor A Recommending Approval:

FRANCIS J. FERNANDEZ
General Manager

Approved

Shairman - Board of Directors

Board Res. No.

	803 Customer Records & Co	ollection Expense					
Appropriated Last Year	Expended Last Year	Expended 1st Nine Months	Anticipated Expenditures For 2015	2015 Appropriation	2016 Appropriation	Increase (Decrease)	% of Increase (Decrease)
598,546.00	444,051.60	172,183.06	229,577.41	213,512.00	223,223.00	9,711.00	4%
Justification: A.	Salaries (set at 15% inc	rease)					
	Utilities/Customer Ser	vice Asst. C	17,171				
В.	13 th Month Pay	-	17,171	x 12 months =	206,052 17,171 223,223 18,602	Annually Monthly	
		;					•

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Prepared by:

DONNABEL & JUNIO Sr. Acctg. Processor A Recommending Approval:

FRANCIS J. FERNANDEZ
General Manager

Approved:

ATTY. JOSE J. PACIA
Chairman - Board of Directors

Chairman - Board of Directors
Beard Res. No.

Account Number

820

Account Name

Administrative and General Salaries

Appropriated Last Year	Expended Last Year	Expended 1st Nine Months	Anticipated Expenditures For 2015	2015 Appropriation	2016 Appropriation	Increase (Décrease)	% of Increase (Decrease)
2,913,885.00	2,363,213.92	1,894,242.99	2,525,657.32	2,881,359.00	3,282,906.00	401,547.00	12%
ustification							
Α.	Salaries (set at 15% inc	crease)					
,	General Manager C	3.0400)	67,466				
	Cashier B		27,303				
	Sr. Accounting Proces	ssor A	22,931				
	Property/Supply Assis		19,401			,	
	Cashiering Assistant		17,171				
	Storekeeper C		14,859				
	Accounting Processor	r R	14,859				
	Driver		12,858				
	Administrative Service	as Aida	12,858				
	Administrative Service		12,858				
	Utility Worker B	es Aldo	10,350				
	Offitty Worker D		232,914	x 12 months =	2,794,968		
В.	13th Month Pay		202,314	A 12 months	232,914	*	
Б. С.	Job Orders (3)				255,024	*	
C.	Job Orders (3)			-	3,282,906	Annually	
				•	273,576	Monthly	
				•	210,010	monany	
				•			

Prepared by:

Recommending Approval:

FRANCIS J. FERNANDEZ General Manager

ATTY. JOSE J. PACIA Chairman - Board of Directors Board Res. No. _____

Α	ccc	unt	Ni.	ımbei
_		, wi i i		

Account Name

Overtime and Holiday Pay

Appropriated Last Year	Expended Last Year	Expended 1st Nine Months	Anticipated Expenditures For 2015	2015 Appropriation	2016 Appropriation	Increase (Decrease)	% of Increase (Decrease)
240,000.00	344,468.36	1,292,450.43	1,723,267.24	2,343,042.00	1,440,000.00	(903,042.00)	-63%

Justification:

 $P120,000.00 \times 12 \text{ months} =$

1,440,000.00

Prepared by:

DONNABEL Sr. Acctg. Processor A Recommending Approval:

FRANCIS J. FERNANDEZ General Manager

Charman - Board of Directors Board Res. No.

Account Number

822

Account Name

GSIS/Pag-ibig Expense

Appropriated Last Year	Expended Last Year	Expended 1st Nine Months	Anticipated Expenditures For 2015	2015 Appropriation	2016 Appropriation	Increase (Decrease)	% of Increase (Decrease)
1,138,152.00	615,633.90	488,350.56	651,134.08	1,056,293.00	1,106,603.00	50,310.00	5%
Justification:	GSIS Arrears	*		19,351.93			

GSIS Premiums (12% of Basic Salary 485,766)

Employees Compensation (1% of Basic Salary)

Pag-ibig Premiums (2% of Basic Salary)

58,292

4,858

9,715 92,217

1,106,603

Monthly

Annually

Prepared by:

Recommending Approval:

FRANCIS J. FERNANDEZ

General Manager

Approved:

ATTY. JOSE J. PACIA Chairinan - Board of Directors

Board Res. No.

Account	Number

823

Account Name

Phil Health Expense

Appropriated Last Year	Expended Last Year	Expended 1st Nine Months	Anticipated Expenditures For 2015	2015 Appropriation	2016 Appropriation	Increase (Decrease)	% of Increase (Decrease)
102,000.00	58,937.50	42, 78 7.50	57,050.00	120,000.00	120,000.00	_	0%

Justification:

 $P10,000.00 \times 12 \text{ months} =$

P120,000.00

Prepared by:

Recommending Approval:

FRANCIS J. FERNANDEZ General Manager

ATTY. JOSES PACIA Charman - Board of Directors
Board Res. No. _____

Date Approved: ___

Account Number

824

Account Name

Employees Pension and Benefits

Appropriated Last Year	Expended Last Year	Expended 1st Nine Months	Anticipated Expenditures For 2015	2015 Appropriation	2016 Appropriation	Increase (Decrease)	% of Increas (Decrease)
6,275,897.00	4,890,659.13	2,391,565.64	3,188,754.19	4,217,454.00	5,494,422.00	1,276,968.00	23%
	PERA (27 employees x	P500 x 12 mos.)		162,000			
	ADDCOM(27 employee	s x P1,500 x 12 mos.)		486,000			
	Rice Allow.(27 employe	es x P1,500 x 12 mos.)		486,000			
	Uniform Allowance (24	employees x P5,000)		120,000			
	Medical Allowance (24	employees x P5,000)		120,000			
	Performance Base Bond	us (35,000 x 27 employee	es)	945,000			
	Loyalty Bonus (3 emplo	yees 5 yrs.)		20,000			
	Anniversary Bonus (27	employees)		523,211			
	Productivity Enhancement	ent Incentive (27 employe	es x 5,000)	135,000			
	Monetization of Leave (Credits		200,000			
	RATA (P17,000 x 12 mc	os.)		204,000			
	Cash Gift (27 employee	s X 5,000.00)		135,000			
	Christmas Bonus(27 em	ployees x 10,000)		270,000			
	Financial Assistance (2)	7 employees)		617,711			
		w. (27 employees X 1,50	0.00)	40,500			•
	Milestone Benefits (24 employees X 25,000.00)						•
	Other Benefits			430,000			
			_	5,494,422	Annually		
				457,869	Monthly		

Prepared by:

DONNABEL OF JUNIC Sr. Acctg. Processor A Recommending Approval:

FRANCIS J. FERNANDEZ
General Manager

Approved

Chairman - Board of Directors

Board Res. No.

Account	Number
Account	HAIIIDO

825

Account Name

Professional Fees

Appropriated Last Year	Expended Last Year	Expended 1st Nine Months	Anticipated Expenditures For 2015	2015 Appropriation	2016 Appropriation	Increase (Decrease)	% of Increase (Decrease)
234,000.00	214,000.00	166,474.80	221,966.40	270,000.00	416,000.00	146,000.00	35%
Justification:	Retainers Fee:						
	Technical	Programmer Consultant (P15,000 x 1 essional Services	2 mos.) - -	150,000 180,000 36,000 50,000 416,000 34,667	Annually Monthly		

Prepared by:

Recommending Approval:

DONNABEL G. YUNIO Sr. Acctg. Riocess

FRANCIS J. FERNANDEZ General Manager

ATTY. JOSE J. PACIA
Chairman - Board of Directors
Board Res. No.

Approved:

Account Number

827

Account Name

Travel and Per Diems

Appropriated Last Year	Expended Last Year	Expended 1st Nine Months	Anticipated Expenditures For 2015	2015 Appropriation	2016 Appropriation	Increase (Decrease)	% of Increase (Decrease)
72,000.00	70,759.00	70,502.00	94,002.67	108,000.00	108,000.00	_	0%

Justification:

P9,000.00 x 12 mos. =

P108,000.00

Prepared by:

DONNABEL G. JUNIO Sr. Acctg Processor A Recommending Approval:

FRANCIS J. FERNANDEZ
General Manager

ATTY JOSÉ J. PACIA Chairman - Board of Directors

Board Res. No. _

Account	Number

827

Account Name

Travel and Per Diems

Appropriated Last Year	Expended Last Year	Expended 1st Nine Months	Anticipated Expenditures For 2015	2015 Appropriation	2016 Appropriation	Increase (Decrease)	% of Increase (Decrease)
72,000.00	70,759,00	70,502.00	94,002.67	108,000.00	108,000.00	_	0%

Justification:

 $P9,000.00 \times 12 \text{ mos.} =$

P108,000.00

Prepared by:

DONNABEL & JUNIO Sr. Acctg. Processor A Recommending Approval:

FRANCIS J. FERNANDEZ
General Manager

Approved:

Chairman Board of Directors

Board Res. No. ____

Account Number

<u>828</u>

Account Name

Representation & Entertainment Expense

Appropriated Last Year	Expended Last Year	Expended 1st Nine Months	Anticipated Expenditures For 2015	2015 Appropriation	2016 Appropriation	Increase (Decrease)	% of Increase (Decrease)
336,000.00	314,234.47	196,036.39	261,381.85	408,000.00	264,000.00	(144,000.00)	-55%

Justification:

P22,000.00 x 12 mos. =

P264,000.00

Prepared by:

DONNABEL GUNIO Sr. Accta. Processor A Recommending Approval:

FRANCIS J. FERNANDEZ
General Manager

Approved

Chairman Board of Directors

Board Res. No.

Account Number Account Name	829 Insurance	-		-			
Appropriated Last Year	Expended Last Year	Expended 1st Nine Months	Anticipated Expenditures For 2015	2015 Appropriation	2016 Appropriation	Increase (Decrease)	% of Increase (Decrease)
84,000.00	58,731.23	36,934.59	49,246.12	84,000.00	84,000.00	_	0%
Justification:							
	P7,000.00 x 12 mos	. =	P84,000.00				
		ž					
						,	

Prepared by:

DONNABEL G. JUNIO Sr. Acctg. Processor A Recommending Approval:

FRANCIS J. FERNANDEZ
General Manager

ATTY. JOSE A PACIA

Chairman - Board of Directors

Board Res. No. _______
Date Approved: ______

830

Account Name

Office Supplies & Other Expense

propriated Last Year	Expended Last Year	Expended 1st Nine Months	Anticipated Expenditures For 2015	2015 Appropriation	2016 Appropriation	Increase (Decrease)	% of Increase (Decrease)
263,800.00	368,784.35	239,624.86	319,499.81	339,800.00	338,300.00	(1,500.00)	0%
fication							
	Official Receipts (100 be Acknowledgment Receipt Notice of Collection (78, Water Bills (60,000 pcs.) Other Office Supplies (Foundation of the Control of the	ots(500bklts @ P30 each 000 pcs. @P1.35 each) @ P1.35 each)	- - -	10,000 15,000 105,300 81,000 72,000 55,000 338,300 28,192	Annually Monthly		

Prepared by:

DONNABEL G. JUNIO

Recommending Approval:

FRANCIS J. FERNANDEZ
General Manager

Approve

Chairman - Boarp of Directors

\Bdard Res. No. _

2015

Appropriation

84,000.00

2016

Appropriation

108,000.00

Account Number Account Name	831 Communications		
Appropriated Last Year	Expended Last Year		
120,000.00	87,274.70		

Justification:

 $P9.000.00 \times 12 \text{ mos.} =$

P108,000.00

Expended 1st Nine Months

73,806.15

Anticipated

Expenditures

For 2015

98,408.20

Prepared by:

DONNABEL Sr. Acctg. Processor A Recommending Approval:

FRANCIS J. FERNANDEZ

General Manager

ATTY, JOSE J. PACIA Chairman Board of Directors Board Res. No. ____

Increase

(Decrease)

24,000.00

Date Approved: __

% of Increase

(Decrease)

22%

Acco	ınt	Num	ber
7000	allt	14011	

833

Account Name

Training Expense

Appropriated Last Year	Expended Last Year	Expended 1st Nine Months	Anticipated Expenditures For 2015	2015 Appropriation	2016 Appropriation	Increase (Decrease)	% of Increase (Decrease)
120,000.00	94,351.00	60,000.00	79,999.99	120,000.00	132,000.00	12,000.00	9%

Justification:

P11,000.00 x 12 mos. =

P132,000.00

Prepared by:

DONNABEL 6 Sr. Acctg. Proces Recommending Approval:

FRANCIS J. FERNANDEZ General Manager

ATTY. JOSE J. PACIA Chairman Board of Directors
Board Res. No.

Date Approved: ___

834

Account Name

Taxes and Licenses

Appropriated Last Year	Expended Last Year	Expended 1st Nine Months	Anticipated Expenditures For 2015	2015 Appropriation	2016 Appropriation	Increase (Decrease)	% of Increase (Decrease)
120,000.00	694,036.19	339,797.11	453,062.81	480,000.00	456,000.00	(24,000.00)	-5%

Justification:

 $P38,000.00 \times 12 \text{ mos.} =$

P480,000.00

Prepared by:

Recommending Approval:

FRANCIS J. FERNANDEZ General Manager

Chairman - Board of Directors
Board Res. No.

Date Approved: ___

A	4	N 1	
Acco	unt	Nun	ıper

835

Account Name

Office Light and Power

Appropriated Last Year	Expended Last Year	Expended 1st Nine Months	Anticipated Expenditures For 2015	2015 Appropriation	2016 Appropriation	Increase (Decrease)	% of Increase (Decrease)
144,000.00	141,694.30	118,236.64	157,648.85	188,400.00	168,000.00	(20,400.00)	-12%

Justification:

 $P14,000.00 \times 12 \text{ mos.} =$

P168,000.00

Prepared by:

Recommending Approval:

FRANCIS J. FERNANDEZ General Manager

ATTY. JOSE J. PACIA Acting Chairman - Board of Directors Board Res. No.

Account Number

837

Account Name

Franchise Regulatory & Requirement Tax Expense

Appropriated Last Year	Expended Last Year	Expended 1st Nine Months	Anticipated Expenditures For 2015	2015 Appropriation	2016 Appropriation	Increase (Decrease)	% of Increase (Decrease)
780,000.00	685,304.92	580,329.75	773,773.00	776,990.00	776,990.00	_	0%

Justification

 $P64,749.17 \times 12 \text{ mos.} =$

P776,990.00

Prepared by:

DONNABEL G JUNIO Sr. Acctg. Processor A Recommending Approval:

FRANCIS J. FERNANDEZ

General Manager

Approved

ATTY: JOSE J. PACIA Chairman Board of Directors

Board Res. No.

Account Number

838

Account Name

Directors Per Diem & Remunerations

Appropriated Last Year	Expended Last Year	Expended 1st Nine Months	Anticipated Expenditures For 2015	2015 Appropriation	2016 Appropriation	Increase (Decrease)	% of Increase (Decrease) (Decrease
776,990.00	557,465.41	383,013.86	510,685.15	776,990.00	601,990.00	(175,000.00)	-29% _{29%}
stification:							·
	· ·	mbers P7,350)	ing)	441,000 17,640 9,600 36,750 25,000			v.
	Board Expenses P6,000	•	· -	72,000 601,990 50,166	Annually Monthly		

Prepared by:

Recommending Approval:

FRANCIS J. FERNANDEZ General Manager

ATTY. JOSE J. PACIA Chairman - Board of Directors

Board Res. No.

Date Approved: ____

Account	Number
Account	Number

839

Account Name

Advertisement and Promotions

A	Appropriated Last Year	Expended Last Year	Expended 1st Nine Months	Anticipated Expenditures For 2015	2015 Appropriation	2016 Appropriation	Increase (Decrease)	% of Increase (Decrease)
	24,000.00	25,221 60	7,050.00	9,400.00	30,000.00	30,000.00	••	0%

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 $P2,500.00 \times 12 \text{ mos.} =$

P30,000.00

Prepared by:

DONNABET S JUNIO Sr. Acctg. Processor A Recommending Approval:

FRANCIS J. FERNANDEZ

General Manager

Approved:

Chairman - Board of Directors

Boerd Res. No. ____

Account Number

840

Account Name

Fuel, Oil and Lubricants

Appropriated Last Year	Expended Last Year	Expended 1st Nine Months	Anticipated Expenditures For 2015	2015 Appropriation	2016 Appropriation	Increase (Decrease)	% of Increase (Decrease)
480,000.00	1,134,123.24	302,458.04	403,277.39	1,380,000.00	480,000.00	(900,000.00)	-188%

Justification

 $P40,000.00 \times 12 \text{ mos.} =$

P480,000.00

Prepared by:

Recommending Approval:

FRANCIS J. FERNANDEZ General Manager

Chairman - Board of Directors
Board Res. No.

Account Number

843

Account Name

Misc. General & Administrative Expense

Appropriated Last Year	Expended Last Year	Expended 1st Nine Months	Anticipated Expenditures For 2015	2015 Appropriation	2016 Appropriation	Increase (Decrease)	% of Increase (Decrease)
580,000.00	542,065.35	429,421.37	572,561.83	580,000.00	520,000.00	(60,000.00)	0%
Justification:							
	BWD's Anniversary		25,000				
	Christmas Party		25,000				
	Planning Session		50,000				
	District Calendar		120,000				
	GAD Expenses		100,000				
	Other Misc. Expenses		200,000				
			520,000	Annually			
			43,333	Monthly			

Prepared by:

DONNABEL G JUNIO

Recommending Approval:

FRANCIS J. FERNANDEZ General Manager

ATTY. JOSE J. PACIA

Chairman - Board of Directors Board Res. No. _____

Account	Number
Account	Halliboi

732

Account Name

Maintenance of Pumping Equipment

Appropriated Last Year	Expended Last Year	Expended 1st Nine Months	Anticipated Expenditures For 2015	2015 Appropriation	2016 Appropriation	Increase (Decrease)	% of Increase (Decrease)
240,000.00	149,992.38	40,659.30	54,212.40	240,000.00	120,000.00	(120,000.00)	-100%

Justification:

P10,000.00 x 12 mos. =

P120,000.00

Prepared by:

Sr. Acctg. Processor A

Recommending Approval:

FRANCIS J. FERNANDEZ
General Manager

Approved:

Chairman - Board of Directors

Board Res. No. _____ Date Approved: _____

Account Number	761
Account Name	Maintenance of Structures and Improvements

Appropriated Last Year	Expended Last Year	Expended 1st Nine Months	Anticipated Expenditures For 2015	2015 Appropriation	2016 Appropriation	Increase (Decrease)	% of Increase (Decrease)
60,000.00	125,207.00	119,406.75	159,209.00	240,000.00	300,000.00	60,000.00	20%

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P25,000.00 x 12 mos. =

P300,000.00

Prepared by:

Recommending Approval:

FRANCIS J. FERNANDEZ General Manager

Chairman - Board of Directors Board Res. No.

_				
Δc	വ	ınt	Mur	nber

762

Account Name

Maintenance of Reservoir and Tanks

Appropriated Last Year	Expended Last Year	Expended 1st Nine Months	Anticipated Expenditures For 2015	2015 Appropriation	2016 Appropriation	Increase (Decrease)	% of Increase (Decrease)
200,040.00	25,000.00	2,500.00	3,333.31	60,000.00	48,000.00	(12,000.00)	-25%

Justification:

P4,000.00 x 12 mos. =

P48,000.00

Prepared by:

DONNABEL GX JUNIO Sr. Acctg. Processor A Recommending Approval:

FRANCIS J. FERNANDEZ
General Manager

Approved;

CEFERINO N JUNIO

Chairman - Board of Directors

Board Res. No. ___

Account Number

763

Account Name

Maintenance of Transmission & Distribution Mains

Appropriated Last Year	Expended Last Year	Expended 1st Nine Months	Anticipated Expenditures For 2015	2015 Appropriation	2016 Appropriation	Increase (Decrease)	% of Increase (Decrease)
2,240,184.00	2,136,095.90	1,533,196.17	2,044,261.56	2,095,771.00	2,504,317.00	408,546.00	16%
Justification:	¥. 4						
	A. Salaries (set at 15% Water Sewerage Main Senior Water Sewerage Main Engineering Aide A	tenance Foreman ge Maintenance Man A tenance Man A tenance Man A tenance Man B tenance Man B	26,765 23,161 17,171 17,171 14,859 14,859 12,858 12,858				
	B. 13th Month Pay C. Job Orders (3) D. Materials for Leak F	 Repairs (P20,000 x 12 mos	154,561	12 mos. =	1,854,732 154,561 255,024 240,000 2,504,317 208,693	Annually Monthly	

Prepared by:

Recommending Approval:

FRANCIS J. FERNANDEZ General Manager

Approved:

ATTY JOSE JOACIA Chairman - Board of Directors
Board Res. No. _____

Date Approved: ___

Account	Number
,	

765

Account Name

Maintenance of Services

Appropriated Last Year	Expended Last Year	Expended 1st Nine Months	Anticipated Expenditures For 2015	2015 Appropriation	2016 Appropriation	Increase (Decrease)	% of Increase (Decrease)
180,000.00	234,425.40	362,620.01	48 3,493.35	312,000.00	480,000.00	168,000.00	35%

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J	ıοι	111	va	u	U11	

 $P40,000.00 \times 12 \text{ mos.} =$

P480,000.00

Prepared by:

Recommending Approval:

FRANCIS J. FERNANDEZ General Manager

ATTY. JOSE J. PACIA

Chairman - Boald of Directors Board Res. No.

	850 Maintenance of General	<u>Plant</u>					
Appropriated Last Year	Expended Last Year	Expended 1st Nine Months	Anticipated Expenditures For 2015	2015 Appropriation	2016 Appropriation	Increase (Decrease)	% of Increase (Decrease)
240,000.00	279,104.20	134,084.04	178,778.72	312,000.00	204,000.00	(108,000.00)	-53%
Justification:	√ ⊊						
	P17,000.00 x 12 mos.	. = P	204,000.00				
		\$.					
	•					•	

Prepared by:

DONNABAL G. JUNIO Sr. Acctg Processor A Recommending Approval:

FRANCIS J. FERNANDEZ
General Manager

ATTY JOSE J. PACIA
Chairman - Board of Directors

Board Res. No. _

Account Number

503

Account Name

Depreciation

Appropriated Last Year	Expended Last Year	Expended 1st Nine Months	Anticipated Expenditures For 2015	2015 Appropriation	2016 Appropriation	Increase (Decrease)	% of Increase (Decrease)
4,200,000.00	3,603,651.00	2,832,882.00	3,777,175.98	4,200,000.00	3,600,000.00	(600,000.00)	0%

Justification:

 $P300,000.00 \times 12 \text{ mos.} =$

P3,600,000.00

Prepared by:

DONNABEL & JUNIO Sr. Acctg. Processor A Recommending Approval:

FRANCIS J. FERNANDEZ
General Manager

Approved:

ATTY. JOSE J. PACIA Chairmain - Board of Directors

Board Res. No.

Accor	ınt	Num	hor
ACCOL	JIIL	IMILIE .	wei

535

Account Name

Other Interest Charges

Appropriated Last	Expended Last	Expended	Anticipated Expenditures For 2014	2015	2016	Increase	% of Increase
Year	Year	1st Nine Months		Appropriation	Appropriation	(Decrease)	(Decrease)
_	84,341.51			204,000.00	204,000.00	-	

Justification:

P17,000 cu.m. X P7 12 mos. =

P204,000.00 Annually

P17,000.00 Monthly

Prepared by:

Sr. Acctg. Proce

Recommending Approval:

FRANCIS J. FERNANDEZ General Manager

Approved

ATTY. JOSE J. PACIA

Chairman - Board of Directors Board Res. No.