



**OFFICE ORDER 1 - 20**

**TO : ALL CONCERNED PERSONNEL**  
**FROM : OFFICE OF THE GENERAL MANAGER**  
**DATE : 13 JANUARY 2020**  
**SUBJECT: STATEMENT OF ASSETS, LIABILITIES AND NETWORTH (SALN) REVIEW AND COMPLIANCE COMMITTEE**

In the exigency of service you are hereby designated as a member of the Review and Compliance Committee to review the SALN Forms submitted by the employees in accordance with the Review and Compliance Procedure in the Filing and Submission of the Statement of Assets, Liabilities, and Networth (SALN) and Disclosure of Business Interests and Financial connections per CSC Memorandum Circular No. 10 s. 2005.

The following employees are designated with corresponding functions and responsibilities:

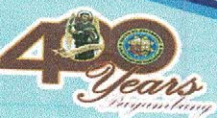
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|------------------------|-------------|
| 1. LOVELY S. DAYRIT    | Chairperson |
| 2. JOCELIE F. CALAUNAN | Member      |
| 3. ALLEN M. JUNIO      | Member      |

For your information and proper compliance.

**FRANCIS J. FERNANDEZ**  
General Manager

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1. JOCELIE F. CALAUNAN
2. LOVELY S. DAYRIT
3. ALLEN M. JUNIO





## CERTIFICATION


**Summary List of SALN Non-Filers**  
Statement of Assets, Liabilities and Networth  
For the Calendar Year 2019

This is to certify that all of the Bayambang Water District Employees were able to submit their duly accomplished CY 2019 for the year ended December 31, 2019 Statement of Assets, Liabilities and Networth (SALN) at the Office of the Ombudsman on the prescribed period.

Further, certify that there were no Non-Filer recorded in this agency.

This certification is issued in compliance to the

Issued this 13<sup>th</sup> day of March, 2020 at Bayambang, Pangasinan.

  
**LOVELY S. DAYRIT**  
Chairperson

  
**JOCELIE F. CALAUNAN**  
Member

  
**ALLEN M. JUNIO**  
Member





MEMORANDUM

**MEMORANDUM CIRCULAR 1 - 20**

**TO : BAYWAD PERMANENT/TEMPORARY EMPLOYEES**  
**FROM : OFFICE OF THE GENERAL MANAGER**  
**DATE : 13 JANUARY 2020**  
**SUBJECT : SUBMISSION OF SWORN STATEMENT OF ASSETS,  
LIABILITIES AND NETWORTH (SALN) AS OF DECEMBER  
31, 2019**

In compliance with RA No. 6713 or the Code of Conduct and Ethical Standards for Public Officials and Employees, be reminded of the annual filing of Statement of Assets, Liabilities and NetWorth (SALN) including Disclosure of Business Interests and Financial Connections as of December 31, 2019.

Kindly take note of the following reminders in accomplishing your SALN form:

- Spouses who are both in the government service shall have the option to file their SALN either jointly or separately. In case of joint filing, the spouse (declarant) from other government agency shall provide the office two (2) original copies of notarized SALN form.
- The declarant is strictly required to fill all applicable information. Otherwise, such items should be marked with "N/A" or "not applicable".
- Filling-up of SALN form may be computerized or handwritten provided that all entries should be in block capital format.
- Additional sheets may be used, if necessary, using the prescribed form.

The same SALN form used last year shall be used for this purpose. Three (3) copies of SALN form must be submitted to the Administrative and General Services Division not later than March 31, 2020 to ensure correctness on the manner of filling-up before endorsing to the Legal Department for notarization.

For your information and proper compliance.

**FRANCIS J. FERNANDEZ**  
General Manager