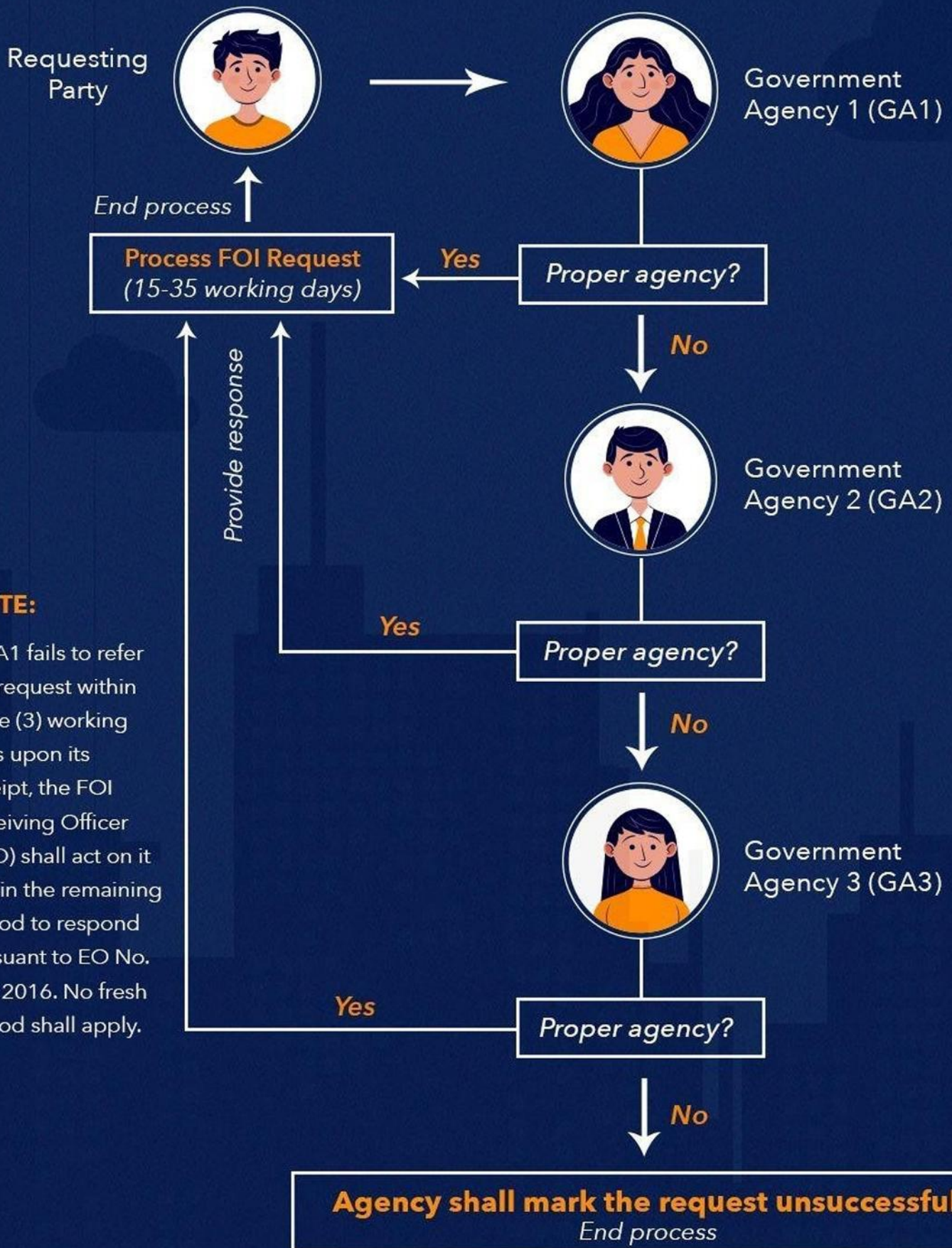


NO WRONG DOOR POLICY

F L O W C H A R T

(FOI Memorandum Circular No. 21-05)



NOTE:

If GA1 fails to refer the request within three (3) working days upon its receipt, the FOI Receiving Officer (FRO) shall act on it within the remaining period to respond pursuant to EO No. 2, s. 2016. No fresh period shall apply.

